

TED UNIVERSITY DEPARTMENT OF ARCHITECTURE INTERN EVALUATION FORM- *CONFIDENTIAL*

To whom it may concern,

Internship and Summer Practice experiences are regarded as indispensable constituents of architectural education and therefore considered as an integral part of the education policy in TEDU Department of Architecture. In this context the curriculum of the department implies two must "Summer Practice" courses for its undergraduate students to be applied in their second and third years in the university.

In order to evaluate the progress and success of student during internship and formulate its corresponding course grade, it is crucial for us to receive this evaluation form, filled by your party confidentially, signed, sealed and delivered to the address stated below. We want to thank you in advance on behalf of our institution and students for your valuable contributions and assistance in the realisation of the internship program.

Name, Surname of the Intern:

Course Code:

Required Working Days:

The internship began on ___ / ___ / ___ and was completed on ___ / ___ / ___

Office / Institution / Business:

Location (city, state, country):

EVALUATION OF THE INTERN

1. Intern's Success:

	1	2	3	4	5
a. Willingness in performing assigned tasks					
b. Demonstration of professional and ethical responsibilities					
c. Availability					
d. Overall performance					

1 – Failing, 2 – Deficient, 3 – Mediocre, 4 – Good, 5 – Excellent

2. Ideas (Additional ideas on the intern's skills in communication, time management, group working etc.)

Name / Surname:

Title / Position:

Signature / Cache:

Please submit this form within a **signed and sealed envelope** by mail to the address below, or by hand (through student).