

TED University
Faculty of Economics and Administrative Sciences

SUMMER PRACTISE APPROVAL FORM

To whom it may concern,

As required by TED University Education programs, the students of Department of Economics are required to complete a compulsory summer practice at institutions, organizations and enterprises during their undergraduate studies. The duration of the summer practice is at least 10 work days.

According to the Law No. 5510 “Social Security and General Health Insurance” a statement of employments will be issued and the premium of the Insurance of Occupational Accidents and Professional Diseases will be paid by the University. We thank you in advance for having our student, whose personnel details are provided below, as a summer trainee at your institution/ organization/ enterprise.

Student Information

Name Surname		TC Identification number	
Faculty		Department / Program	
Academic year		e-mail	
Phone (GSM)		Phone (home)	
Address			

Practice details (to be completed by the host institution)

Start date of summer practice		End date of summer practice	Duration (work days)	
Name of the institution/ organization/ enterprise				
Address of the institution/ organization/ enterprise				
Service Field				
Phone		Fax		
e-mail		Web page		

Employer or Authorized Person Information

Name Surname		The student can have summer practice at our institution.	
Position and Title			
e- mail			
Date		Signature / Stamp	

Signature of the student

Department / Faculty Approval

Career Center / Secretary Approval

My statement in this document is accurate.		All documents received are complete and approved.
Date	Date	Date