



# MELİKE KARCI

## Education

TED University – Business Administration 2018-2023

- 50% Scholarship
- 100% English Education
- GPA: 3.43/4.00

Minor Program 2018-2023

- Political Science and International Relations

TED Ankara College 2014-2018

## Internship / Work Experience

Garanti BBVA August 2023 – Present

Assistant Specialist, Corporate Banking

- Presenting financial products and services to corporate clients
- Preparing credit analysis and financial reports
- Managing client relations and developing cross-sales opportunities

Ankara Ticaret Odası (ATO) June – August 2022

Intern, Project Development and Foreign Affairs Department

- Conducting market research on international business collaborations
- Supporting preparation and organization of commercial reports

Mia Teknoloji July – September 2021

Intern, Finance Department

- Supporting invoice processing and budget reporting
- Monitoring daily financial flow and document editing

## Certificate / Project

- Finance for Everyone – Coursera 2021
- Social Impact Project (Received an award for a social entrepreneurship idea in a university competition) 2022

## Volunteering

- Community Volunteers Foundation (TOG) 2022–Present
- Music Society Board Member 2021–2022
- University Promotion Team 2022 – 2023

## Personal Information

melike.karci@tedu.edu.tr

(0553) 123 45 67

Emek, Çankaya / Ankara

linkedin.com/in/melikekarci

## Language

English (C1)

German (A2)

## Digital Skill

MS Office (Advanced)

PowerPoint (Intermediate)

SAP (Beginner)

## Soft Skill

- Strong communication and presentation skills
- Financial analysis and reporting
- Teamwork orientation

## Interest

- Camping
- Volunteering activities
- Sustainability and green economy

## Reference

It will be provided upon request