



MELİKE KARCI

Phone: (0553) 123 45 67

Email: melike.karci@tedu.edu.tr

Address: Emek, Çankaya / Ankara

LinkedIn: [linkedin.com/in/melikekarci](https://www.linkedin.com/in/melikekarci)

EDUCATION

TED University 2018 – 2023

- **Bachelor of Science:** Business Administration (100% English, 50% Scholarship)
- **GPA:** 3,43 / 4,00
- **Minor Program:** Political Science and International Relations

TED Ankara College | 2014 – 2018

EXPERIENCE

Garanti BBVA | Assistant Specialist, Corporate Banking August 2023 – Present

- Presenting financial products and services to corporate clients.
- Preparing detailed credit analysis and comprehensive financial reports.
- Managing client relations and developing strategic cross-sales opportunities.

Ankara Ticaret Odası (ATO) | Intern, Project Development and Foreign Affairs Department June 2022 – August 2022

- Conducting market research on international business collaborations.
- Supporting the preparation and organization of commercial reports and events.

Mia Technology | Intern, Finance Department July 2021 – September 2021

- Supporting invoice processing, budget reporting, and document editing.
- Monitoring and recording daily financial flows.

SKILLS

- **Languages:** English (C1 - Advanced), German (A2 - Elementary).
- **Digital Skills:** MS Office (Advanced), PowerPoint (Intermediate), SAP (Beginner).
- **Soft Skills:** Financial analysis and reporting, strong communication and presentation skills, teamwork orientation.

CERTIFICATES & PROJECTS

- **Finance for Everyone** – Coursera (2021)
- **Social Impact Project:** Award-winning social entrepreneurship idea in a university competition (2022).

VOLUNTEERING & INTERESTS

- **Community Volunteers Foundation (TOG):** Active Volunteer (2022 – Present).
- **Music Society:** Board Member (2021 – 2022).
- **University Promotion Team:** Mentor and Student Representative (2022 – 2023).

INTERESTS

Camping, sustainability, and green economy, volunteering activities.

REFERENCES

Available upon request.