TED UNIVERSITY

TRAINEE EVALUATION FORM
EYS.VCODE.FR.017-ENG

This form must be filled out by the person in charge/advisor of the student whose name is mentioned in the *Summer Practice Approval Form*. Outputs of this questionnaire are to be used for the assessment of the trainee for their success in the summer practice as well as for the continuous improvement of the educational program of the TEDU Department of Visual Communication Design. It is essential for the evaluation that you fill in this form personally and submit it to the *Trainee Coordinators*[1] ~~in a signed, stamped and sealed envelope.~~

When evaluating the trainee, please use the following scale: *1- Very poor, 2-Poor, 3-Average, 4-Good, 5-Very Good.* You can print *N/A* for the inapplicable issues or the questions you are not able to provide an answer. Thank you in advance for your cooperation and contribution.

STUDENT INFORMATION					
Name-Surname					
Starting Date of the Internship		Ending Date of the Internship		Duration (Workdays)	
Assigned Unit					
Is the internship related to the Sustainable Development Goals?	☐ 1. No Poverty ☐ 2. Zero Hunger ☐ 3. Good Health & Well-Being ☐ 4. Quality Education ☐ 5. Gender Equality ☐ 6. Clean Water and Sanitation ☐ 7. Affordable & Clean Energy ☐ 8. Decent Work & Economic Growth ☐ 9. Industry, Innovation & Infrastructure		☐ 10. Reduced Inequalities ☐ 11. Sustainable Cities and Communities ☐ 12. Responsible Consumption & Production ☐ 13. Climate Action ☐ 14. Life below Water ☐ 15. Life on Land ☐ 16. Peace, Justice & Strong Institutions ☐ 17. Partnerships for the Goals		

SECTION 1- EVALUATION OF THE TRAINEE					
	1	**2**	**3**	**4**	**5**
Success in accomplishing professional tasks assigned to the trainee					
Success in assuming professional and ethical responsibility					
Adaptation to work					
Aptitude for teamwork					
General success during the internship					
(IF ANY) Additional Comments About Trainee:					

[1] TEDU Department of Visual Communication Design, Ziya Gökalp Caddesi No: 48 Kolej, Çankaya, 06420, ANKARA/TURKEY Phone: +90 (312) 585 0000 · Fax: +90 (312) 418 41 48 www.tedu.edu.tr, e-Mail: vcode@tedu.edu.tr

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SECTION 2- EVALUATION OF TRAINEE'S ABILITIES

As compared to the peers of the trainee throughout Turkey, those educated in the same period and in the same department

	N/A	1	2	3	4	5
Able to accurately express their role in the workplace as a visual communication designer.						
A good listener and observer.						
Can focus on the task at hand.						
Able to express thoughts in both Turkish and English.						
Can apply their design knowledge and expertise effectively.						
Has self-discipline and knows how to manage their time.						
Has well-developed methodological work and research habits.						
A stable and trustworthy team member.						
Proficient in current information and communication technologies.						
Able to produce creative solutions and alternatives.						
Can take initiative.						

SECTION 3. EMPLOYMENT EXPECTATION

If you have a job opening, would you consider a candidate who holds a degree from TED University?	☐ Yes ☐ No

AUTHORIZED PERSON WHO FILLED IN THE FORM

Date/Name-Surname/Stamp/Signature

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