This form must be filled in by the person in charge/advisor of the student whose name is mentioned in the *Summer Practice Approval Form*. Outputs of this questionnaire are to be used for the assessment of the trainee for their success in the summer practice (Section 1) as well as for continuous improvement of the educational program of TEDU Department of Architecture (Section 2). It is essential for the evaluation that you fill in this form personally and submit *the signed and stamped form* to the *Trainee Coordinators* *via e-mail*.[[1]](#footnote-1)

Please use the following scale when evaluating the trainee: *1- Very poor, 2-Poor, 3-Average, 4-Good, 5-Very Good.* You can print *N/A* for the inapplicable issues or the questions you are not able to provide an answer. Thank you in advance for your cooperation and contribution.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **STUDENT INFORMATION** | | | | |
| Name-Surname |  | | | |
| Starting Date of the Internship |  | Ending Date of the Internship | |  |
| Compulsory Workdays[[2]](#footnote-2) | 30 | Attendance Status /  Total Workdays | | 30 / 30 |
| Assigned Unit |  | | | |
| Is the internship related to the [Sustainable Development Goals](https://www.kureselamaclar.org/en/)? If any, please explain | 1. [No Poverty](https://www.kureselamaclar.org/en/global-goals/no-poverty/)  2. [Zero Hunger](https://www.kureselamaclar.org/en/global-goals/zero-hunger/)  3. [Good Health & Well-Being](https://www.kureselamaclar.org/en/global-goals/good-health-well-being/)  4. [Quality Education](https://www.kureselamaclar.org/en/global-goals/quality-education/)  5. [Gender Equality](https://www.kureselamaclar.org/en/global-goals/gender-equality/)  6. [Clean Water and Sanitation](https://www.kureselamaclar.org/en/global-goals/clean-water-sanitation/)  7. [Affordable & Clean Energy](https://www.kureselamaclar.org/en/global-goals/affordable-clean-energy/)  8. [Decent Work & Economic Growth](https://www.kureselamaclar.org/en/global-goals/decent-work-economic-growth/)  9. [Industry, Innovation & Infrastructure](https://www.kureselamaclar.org/en/global-goals/industry-innovation-infrastructure/) | | 10. [Reduced Inequalities](https://www.kureselamaclar.org/en/global-goals/reduced-inequalities/)  11. [Sustainable Cities and Communities](https://www.kureselamaclar.org/en/global-goals/sustainable-cities-and-communities/)  12. [Responsible Consumption & Production](https://www.kureselamaclar.org/en/global-goals/responsible-consumption-production/)  13. [Climate Action](https://www.kureselamaclar.org/en/global-goals/climate-action/)  14. [Life below Water](https://www.kureselamaclar.org/en/global-goals/life-below-water/)  15. [Life on Land](https://www.kureselamaclar.org/en/global-goals/life-on-land/)  16. [Peace, Justice & Strong Institutions](https://www.kureselamaclar.org/en/global-goals/peace-justice-and-strong-institutions/)  17. [Partnerships for the Goals](https://www.kureselamaclar.org/en/global-goals/partnerships-for-the-goals/) | |

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| **SECTION 1- EVALUATION OF THE TRAINEE** | | | | | |
|  | **1** | **2** | **3** | **4** | **5** |
| Success in accomplishing professional tasks assigned to the trainee |  |  |  |  |  |
| Success in assuming professional and ethical responsibility |  |  |  |  |  |
| Adaptation to work |  |  |  |  |  |
| Aptitude for teamwork |  |  |  |  |  |
| General success during internship |  |  |  |  |  |
| *(IF ANY) Additional Comments About Trainee:* | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SECTION 2- EVALUATION OF TRAINEE’S PERSONAL ABILITIES** *As compared to the peers of the trainee throughout Turkey, those educated in the same period and in the same department* | | | | | | |
|  | **N/A** | **1** | **2** | **3** | **4** | **5** |
| Use up to date information and communication technologies in thinking, producing and presentation processes. |  |  |  |  |  |  |
| Apply theoretical and practical knowledge to praxis. |  |  |  |  |  |  |
| Identify and criticize the relationship between people and built environment by relating ethical issues, social factors, human behaviors and cultural diversities. |  |  |  |  |  |  |
| Evaluate current knowledge and praxis, using appropriate research methods, skilled questioning, critical thinking and ethical perspectives. |  |  |  |  |  |  |
| Develop personal creativity and skills to communicate creative ideas, perspectives and solutions. |  |  |  |  |  |  |
| Interpret project and implementation processes in an interdisciplinary approach |  |  |  |  |  |  |
| Comprehend how the project and implementation processes are carried out and the tasks / actions of the actors who need to work interactively in these processes |  |  |  |  |  |  |
| 3-dimensional thinking ability to establish the relationship between architectural drawing and technical demonstrations and the building. |  |  |  |  |  |  |
| Adapt to working methods in different areas of architectural practice (design, project, application, etc.), develop time management and work discipline |  |  |  |  |  |  |
| Express thoughts and solution suggestions with professional terms and technical representations appropriate to the relevant business items |  |  |  |  |  |  |

|  |  |
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| **SECTION 3. EMPLOYMENT EXPECTATION** | |
| Assuming that you have a vacant position, would you recruit an employee graduated from TED University? |  Yes  No |

|  |
| --- |
| **AUTHORIZED PERSON WHO FILLED IN THE FORM** |
| Date/Name-Surname/Stamp/Signature |

1. TEDU Department of Architecture, Ziya Gökalp Caddesi No: 48 Kolej, Çankaya, 06420, ANKARA/TURKEY Phone: +90 (312) 585 0000 ∙ Fax: +90 (312) 418 41 48 [www.tedu.edu.tr](http://www.tedu.edu.tr), e-Mail: [arch499@tedu.edu.tr](mailto:arch499@tedu.edu.tr) [↑](#footnote-ref-1)
2. Minimum period of the compulsory practice program is 30 days for TEDU Department of Architecture. [↑](#footnote-ref-2)